JEEViKA
An Initiative of Government of Bihar for Poverty Alleviation
Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar

1ˢᵗ Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250 4960, Website : www.brlp.in

Office Order

Scaling Up of Integration of HN activities with 'Model CLF Strategy'

JEEViKA in collaboration with PCI India, tested a pilot in 12 of the selected Model CLFs in 06 districts for **Integration of HN Activities in Model CLF**. This pilot was implemented from June 2021 to March 2022. Through this pilot, the M-CLF leaders including the SAC members were capacitated for conducting the performance review of the HN Cadre viz. CNRP and MRP and CBO's review to improve the quality of HN intervention in the M-CLF area. Independent research also suggests that the intervention was successful in transferring the programme ownership to the M-CLF and through CLF leaders' active involvement, the programme quality has improved.

The learnings and experience gained during the implementation of the Pilot is now being scaled up to 55 new Model CLFs. All the activities will also continue with convergence being at the core of the intervention at the previous 12 Model CLFs. The list of the Model CLFs is attached as annexure 1.

Implementation Design:

The intervention will have two sets of activities:

A. **For the Pilot Phase (12 Model CLFs)** – Capacity building on convergence and advocacy for optimal utilization of the Govt entitlements by the SHG households for selected schemes.
B. **For Scaling Up (another 55 Model CLFs)** – Capacity building for performance review of HN cadre viz. CNRP and MRP and VO's supervision aligned with the HN CBO MIS. It will also be followed by Capacity building on convergence and advocacy for optimal utilization of the Govt entitlements by the SHG households for selected schemes. (The detailed activity plan is attached as annexure 2)

VO Supervision by the SAC Members:

Based on the VO Grading after capsule – 2 training, SAC committee of the CLF will prioritize the poor-performing VOs and prepare a VO supervision plan and follow it. This feedback helps the RGB in conducting the need-based reviews and taking informed decisions.

The units of VO visit by SAC are as follows-

Type of CLF	Number of VO Visits by SAC	Rate of TA/DA
CLF with less than 40 VOs	05 - 06 VO Visit per month	As per the prevalent rates. Ref. No.: BRLPS/Project/326/12/3868
CLF with more than 40 Vos	07-08 VO Visit per month	

The concerned BPM will be responsible for the monthly payment of the eligible expenditure to SAC members.

In the overall implementation of the project, CLF Coordinator will be the key facilitator to impart the trainings, provide mentorship and conduct review of the activities at the Model CLF level. S/he will also be responsible for the planning, coordination, and effective implementation under the guidance and supervision of the CLF Anchor and the concerned BPM.

PCI India will place One Innovation Coordinator in each of the districts to support the intervention. ICs will report to the concerned DPMs on day-to-day basis.

The overall responsibility to implement the intervention lies with the District Project Manager with the programmatic support team. Concerned DPMs will be responsible for the monthly submitting of the report on and before the 7th of every month. The monthly reporting template is attached as annexure 3. The DPM will review the pace and performance of the intervention on monthly basis for its effective implementation in the field.

(Rahul Kumar)
Chief Executive Officer-cum-State Mission Director

Enclosures:

1. *Annexure1: List of Model CLFs*
2. *Annexure2: Timeline of the intervention*
3. *Annexure3: Masik-Prativedan*

Copy to,

1. Concern DPMs/Manager- HN & ICB/FM/TOs/BPM
2. All PCs/SPMs/PMs/SFMs/AFMs
3. Director/AO/CFO/PCs
4. CoP- PCI
5. IT section
6. Concerned file

(A) Phase –2 M-CLFs

S.No	Name of the District	Name of the Block	Project Type	Name of the CLF
1	Khagaria	Alauli	NRETP	Swabhiman
2	Khagaria	Chautham	NRETP	Laxmi Bai
3	Muzaffarpur	Bochaha	NRETP	Phulama
4	Muzaffarpur	Mushahari	NRETP	Sangam
5	Nalanda	Harnaut	NRETP	Tara
6	Nalanda	Rajgir	NRETP	Hariyali
7	Nawada	Rajauli	BTDP	Dharohar
8	Nawada	Nawada Sadar	NRLM	Gagan
9	Saharsa	Saur Bazar	NRETP	Savitribai Phule
10	Saharsa	Sonbarsa	NRETP	Janseva
11	Samastipur	Bibhutipur	NRLM	Adhikar
12	Samastipur	Kalyanpur	NRLM	Lili

(B) Phase –1 M-CLFs

S.No	Name of the District	Name of the Block	Project Type	Name of the CLF
1	Begusarai	Begusarai	BTDP	Vijeta
2	Begusarai	Khudabandpur	BTDP	Narishakti CLF
3	Begusarai	Mansurchak	BTDP	Bhavishya
4	Begusarai	Matihani	BTDP	Parivartan
5	Bhojpur	Arrah	BTDP	Kranti
6	Bhojpur	Charpokhari	BTDP	Savitri
7	Bhojpur	Piro	BTDP	Nari
8	Bhojpur	Sandesh	BTDP	Adarsh
9	Darbhanga	Benipur	BTDP	Chand
10	Darbhanga	Hayaghat	BTDP	Pragati
11	Darbhanga	Manigachhi	BTDP	Saheli
12	Darbhanga	Tardih	BTDP	Gyan Jeevika
13	Darbhanga	Baheri	NRETP	Bagmati
14	Darbhanga	Bahadurpur	NRLM	Ekta (CLF)
15	Khagaria	Khagaria	NRETP	Sanskar
16	Khagaria	Mansi	NRETP	Prerna
17	Khagaria	Gogri	NRLM	Jagrukata CLF
18	Khagaria	Parbatta	NRLM	Sankalp
19	Muzaffarpur	Marwan	NRETP	Jay hind
20	Muzaffarpur	Minapur	NRETP	Bharat
21	Muzaffarpur	Motipur	NRLM	Sawera
22	Muzaffarpur	Paroo	NRLM	Narayani
23	Nalanda	Noorsarai	NRETP	Vishal
24	Nalanda	Sarmera	NRETP	Khushi
25	Nalanda	Karai Parsurai	NRLM	Mausam
26	Nalanda	Silao	NRLM	Safal
27	Nawada	Kashichak	BTDP	Mehak

S.No	Name of the District	Name of the Block	Project Type	Name of the CLF
28	Nawada	Nardiganj	BTDP	Suhagan
29	Nawada	Roh	BTDP	Rashtriya
30	Nawada	Warsaliganj	NRLM	NIDAN
31	Patna	Bakhitarpur	BTDP	Mahan
32	Patna	Dulhin Bajar	BTDP	Kranti
33	Patna	Fatwah	BTDP	Aajad
34	Patna	Khusrupur	BTDP	Pahchan (CLF)
35	Patna	Dhanarua	NRETP	Koshish
36	Patna	Naubatpur	NRLM	Sahara (CLF)
37	Purnea	Banmankhi	NRETP	Milan
38	Purnea	Barahara	NRETP	Arpan
39	Purnea	Dhamdaha	NRETP	Shakti CLF
40	Purnea	Rupauli	NRETP	Unnati
41	Purnea	Dagraua	NRLM	Shikhar
42	Purnea	Purnea East	NRLM	Muskan CLF
43	Saharsa	Kahara	NRETP	Bharatmata
44	Saharsa	Patarghat	NRETP	Sarojini
45	Saharsa	Satar Kataiya	NRETP	Sabera
46	Saharsa	Saur Bazar	NRETP	Mithila
47	Samastipur	Morwa	BTDP	Vikash
48	Samastipur	Patori	BTDP	Adhikar
49	Samastipur	Sarairanjan	BTDP	Prayas
50	Samastipur	Tajpur	BTDP	Jivan Sahara
51	Vaishali	Chehra Kalan	BTDP	Nari Ashtha
52	Vaishali	Desri	BTDP	Amar Jyoti
53	Vaishali	Goraul	BTDP	Udaan
54	Vaishali	Lalganj	BTDP	Anand Jyoti
55	Vaishali	Sahdai Buzurg	BTDP	Vishwash

Timeline of Intervention for 12 M-CLFs –

Sl. No.	Activity	Timeline	Responsible Person
1	• Training tool and content development for the training of CLF leaders and ToT of the Innovation Coordinators	By Oct'. 22	JTSP Team
2.	• Training/ Orientation of the CLF OB Members, SAC Members, CLF-BK, and CLF Nodal Staff	By the 2nd Week of Nov'. 22	Manager-HN and Manager IBCB
3.	• Household Assessment for Govt Entitlement • Prioritization of the Issues/ Gaps • Development of the Advocacy Plan for the selected Issues	By Nov' 22	CLF Coordinator in coordination with Manager-HN
4.	• Advocacy Implementation	Dec. 22 – March' 23	Manager-HN and Manager IBCB
5.	• Process Documentation • Impact Assessment/ Evidence Generation – Pre/ Post, Case stories/ Change stories	March-23	JTSP team in coordination with SPM-IBCB & SPM-HNS

Timeline of Intervention for scaling up for 55 M-CLFs

Sl. No.	Activity	Timeline	Responsible Person
1.	• Training/ Orientation of the CLF OB Members, SAC Members, CLF-BK, and CLF Nodal Staff – Capsules 1 and 2	Nov. – Dec'.22	CLF Coordinator with support of Manager-HN and Manager IBCB
2.	• CLF OB Members conduct the performance review of HN related Cadres (MRP, CNRP) • CLF OB Members conduct VO-wise review of HN Programme in RGB Meeting. • SAC Members review VO's performance during VO visits	Jan. – March' 23	BPM & Innovation coordinator
3.	• CLF OB Members present the HN Status Report in the RGB meeting	Jan. – March' 23	CLF anchor with CLF Coordinator
4.	• Process Documentation • Impact Assessment/ Evidence Generation – Pre/ Post, Case stories/ Change stories	Mar. – April' 23	JTSP team in coordination with SPM-IBCB & SPM-HN
5.	• Phase – 2 Activities	May – Sept'.23	CLF Coordinator with support of Manager-HN and Manager IBCB

Note: At the end of the Phase – 1 Activity, these 55 M-CLFs will take up Phase – 2 Activity. PCI will support this pilot by September 2023.

Annexure – 3

मॉडल संकूल संघ सशक्तिकरण - मासिक प्रतिवेदन - माह -_____2022-23

जिला:   प्रखंड: संकूल संघ:

क्र०सं०	कार्यक्रम इंडीकेटर	गत माह तक की उपलब्धि	इस माह की उपलब्धि	कुल उपलब्धि
1	**बेसिक इंडीकेटर**			
1.1	संकूल संघ से जुड़े कुल पंचायत की संख्या			
1.2	संकूल संघ से जुड़े कुल राजस्व ग्राम की संख्या			
1.3	संकूल संघ से जुड़े कुल ग्राम संगठनों की संख्या			
1.4	संकूल संघ से जुड़े कुल SHG की संख्या			
1.5	संकूल संघ से जुड़े सभी ग्राम संगठनों में गठित स्वास्थ्य उपसमिति की संख्या			
1.6	संकूल संघ से जुड़े सभी दीदियों की संख्या			
2	**मानव संसाधन संबंधित इंडीकेटर**			
2.1	CLF अंतर्गत कार्यरत CF की संख्या			
2.2	CLF अंतर्गत कार्यरत CLF BK की संख्या			
2.3	CLF अंतर्गत कार्यरत HNS-MRP की संख्या			
2.4	CLF अंतर्गत कार्यरत CNRP की संख्या			
2.5	संकूल संघ से जुड़े कुल ग्राम संगठनों में कार्यरत जीविका मित्र (CM) की संख्या			
3	**संकूल संघ के कार्य संबंधित इंडीकेटर**			
3.1	माह में हुए RGB बैठक की संख्या			
3.2	RGB बैठक में उपस्थित कुल सदस्यों की संख्या			
3.3	क्या RGB बैठक में स्वास्थ्य, पोषण एवं स्वच्छता पर चर्चा हुई			
3.4	माह में हुए BOD बैठक की संख्या			
3.5	BOD बैठक में उपस्थित कुल सदस्यों की संख्या			
3.6	क्या BOD बैठक में स्वास्थ्य, पोषण एवं स्वच्छता पर चर्चा हुई			
3.7	कितने प्रतिशत मुद्दे पर कार्य किये गए जिसमे पूर्व BOD बैठक में सहमती बनी थी			
3.8	OB सदस्यों द्वारा HNS-MRP के कार्य समीक्षा हेतु हुए बैठक की संख्या			
3.9	OB सदस्यों द्वारा HNS-MRP के कार्य समीक्षा उपरान्त उसके कार्य संतोष पद रहा या नही			
3.10	OB सदस्यों ने कितने VO बैठक में भाग लिया			
3.11	SAC सदस्यों ने कितने VO का भ्रमण तथा समीक्षा किया			
4	**माह के दौरान CLF द्वारा किसी अन्य HNS सम्बंधित गतिविधि का संचालन** **(नीचे संक्षेप में लिखें)**			
4.1				

CLF एंकर   प्रखंड कार्यक्रम प्रबंधक   CLF अध्यक्ष एवं सचिव

(हस्ताक्षर)   (हस्ताक्षर और मुहर)   (हस्ताक्षर और मुहर)